Randolph Township Trustees Regular Meeting Thursday, March 13, 2014

Chairman Sue White opened the meeting at 7:00 p.m. with the pledge. Sue stated that she reviewed the previous meeting draft minutes and found them to accurate. She asked if there were any corrections or additions. Mike moved to accept the previous meeting minutes as written. Roger seconded. RCV: Roger – yes; Mike – yes; Sue – yes. Present: Trustees Sue White, Roger Klodt, Mike Lang, FO Mary Rodenbucher, L. Klodt, D. Kolasky, A. Wilson, G. Harrison, P. Hyde, M. Hyde, M. Stauffer, J. Martell, J. Sarchione, B. Murphy, D. Rice, R. Huth, G. Englehart, M. Nichols, G. Stauffer, S. Stauffer, M. Schuck, F. Huth

**Old Business**

Roger spoke to Bill Steiner of Portage County Solid Waste Management who approved May 10 our township clean-up day. The annual township clean-up day will take place at the Administration Building Complex located at 3636 Waterloo Road from 8 – 2. We will accept up to 10 tires at no charge per resident. For tires over the limit a $1.00 fee will be charged for passenger or truck tires and $5.00 for heavy duty or farm tires; up to 20 tires per resident. We will not accept trash or paint. Bill suggested taking the lid off latex paints to allow it to dry up and then place it in regular trash pick-up. We will accept batteries, scrap metal, and appliances with no freon. Appliances containing freon must be properly discharged with the proper tag attached. Mary will contact Mr. Riley at Waterloo High School for the Climate Club to collect old electronics.

Mike attended the conference set up by Liquor Control for the liquor license application from Friendship Acres. The Assistant Prosecutor, two commissioners, and Michael Pittinger, representing Friendship Acres, attended the conference. Since there were no objections they will receive their license.

Sue reported on the EMA meeting she attended. EMA appointed a new director. She also attended the EMA elected officials training. Sue will get a copy to any resident who may be interested in the training.

**New Business**

Sue would like to have a massive township clean-up day. She proposed to have various groups work together to clean up the roadsides and seek other volunteers by having an article in the newspaper. Sue moved to make May 10 clean-up day for Randolph. Mike seconded. RCV: Roger – yes; Mike – yes; Sue – yes.

Mary placed the February bank reconciliation in the trustee's mailboxes. She asked if there were any questions. Roger moved to accept the February bank reconciliation. Mike seconded. RCV: Roger – yes; Mike – yes; Sue – yes.

Mary presented an e-mail she received from Mark Griffiths. Sue asked Mary to read the letter which supported the trustees and businesses in Randolph.

Mary requested a motion to appropriate receipts 42 – 50 totaling $50,494.49 and pay warrants 35249– 35290 and EFT/vouchers 47 – 55 totaling $58,897.79. Mike so moved. Sue seconded. RCV: Roger – yes; Mike – yes; Sue – yes.

Sue stated that Randolph Township hosted the last Portage County Township Association dinner meeting in February. She thanked Mary, Brad Miller, and Virginia McKay for all their hard work in making it a success.

Roger presented the Fire Department report in Chief Lang's absence. Responses for February: EMS – 28; Fire – 4; MVC – 3; Inc – 3; Tests – 4 for a monthly total of 45 and YTD total of 91. Chief Lang reported on membership, training, public relations, and computerized EMS charts. Tanker 2218 has been returned to service after necessary repairs.

Larry presented the Road Department report. Larry reported on road, equipment and building maintenance and the ODOT salt contract. Larry presented a map and description of areas that need tree work. Mike recommended that Larry formalize the language and seek an informal bid. Larry will contact those who submitted a bid last year and place an ad in the Farm and Dairy. Mike moved to advertise for an informal bid for township tree removal with bids to be opened on April 10. Roger seconded. Discussion: Sue asked Mike to clarify the bid process. Mike explained the informal bid process. Sue asked if Davey Tree will help. Mike responded that we had Asplundh do some tree removal at the Old School Park where they parked and had the bid winner do the rest. RCV: Roger – yes; Mike – yes; Sue – yes.

Larry presented a list of equipment with fair minimum value to be placed on eBay. There was discussion about the values. Mike moved to advertise the listed Road Department equipment on eBay. Sue seconded. Discussion: Mike asked Larry to write up a description and get pictures. Larry will have it ready by the end of the month. RCV: Roger – yes; Mike – yes; Sue – yes.

Larry presented estimates for our 2014 stone and oil bids. He plans on chipping about five (5) miles and both cemeteries on Hartville Road. The Road Department will determine which roads need it most after the weather has improved. Mike moved to advertise the 2014 stone and oil bids to be opened at the regular meeting on April 10. Sue seconded. RCV: Roger – yes; Mike – yes; Sue – yes.

Dan presented the Administrative Assistant report. One permit was issued. Dan stated the sale is still pending on Bassett Road. Mike reiterated that the new owner will address the house. Dan confirmed that the proposed new owner is aware of the conditions of the house. The next ZC meeting will be March 24 at 7 p.m. in the SC. Dan presented a draft of the township newsletter for the trustees to review.

**Public Comment**

Gary announced that the Portage County Farm Bureau will be sponsoring a breakfast at Maplewood Vocational School on April 5 for $3.00. All the proceeds will go to the Randolph-Suffield-Atwater Food Shelf and the Center of Hope. Doug stated all who bring a canned good will receive a raffle ticket to win a carton of ice cream for a year. Gary stated that the Farm Bureau does this five times a year to benefit various organizations. Gary reported that the Food Shelf received free magnetic signs for the aluminum cans bins. He feels it will really help with collections.

Paul asked about a property on SR44 that has a large amount of garbage near the road. Sue stated that the Health Department is involved. Mike commented that the owners keep asking the renters to clean it up. Paul stated it does not look like it has been cleaned up in a year.

Rick asked if the township put up weight limit signs on the roads and if it is enforced. Mike stated that we put up the signs but that it is not realistically enforced. Mike stated that scales need to be used. Mike explained a proposal a few years ago about the townships going together to buy a scale but it never happened. Larry usually puts up the permanent sign. Mike stated that offenders have to be caught fully loaded. Rick asked about trash trucks. Mike stated that if there is a violation the sheriff needs to be notified. There was discussion about semis on the roads. Mike stated that it all goes by the weight slip. Rick asked about a rumor that at the end of month we are losing the Zoning Inspector (ZI). Sue stated that it is correct. Rick asked what is in place to fill the position and a job description. Sue stated that the position will be filled after speaking to the zoning board members at the next zoning meeting. Until then the Road Crew fill in with the help of the ZC and BZA boards. Sue shared the answers she received from other township regarding the ZI position. No other township in the county has a full-time ZI. She explained that Rootstown, which is larger than Randolph, has a ZI about 10 hours a week for $14.00 per hour and no assistant. While Sue would like to keep him we can no longer afford him and would be in the red for tens of thousands if we kept him. Township government is not allowed to go into the red. We have kept him probably longer than we should have. Sue spoke about possibly asking another township to share a ZI. Rick asked if Dan is full-time as the ZI. Mike stated that he is an Administrative Assistant with many duties. Rick feels Dan does many jobs, such as the zoning secretary, and does not feel part-time will be enough time. Mike stated that we had a zoning secretary in the past but it was like a revolving door; after three or four meetings they would quit. Rick asked about the money. Mike explained that the Road Department works off a road levy whereas Dan's salary comes out of the General Fund. Rick asked about the trustee's benefits. Mike stated that elected officials are on call 24/7. Mike commented that it is a whole different ball game from private industry. Sue stated that everything is regulated by the ORC. Sue stated that we are the only township that pays for part of our benefits in order to keep a full-time ZI. Mary has shopped for the best price for our benefits. We pay less now than 12 years ago. Sue stated that not everything is covered and that we have to pay for these things. Sue further explained that the elected official's wages are dictated by the ORC. Mike stated that the bottom line is that funds are not available to continue having a full-time ZI. Sue asked Rick to attend the meeting and let her know if he is interested in the position.

With no further business, the meeting adjourned at 8:42 p.m.

Susan White

Susan White, Chairman

Mary A. Rodenbucher

Mary A. Rodenbucher, Fiscal Officer